

Gertens Online Fundraiser – Custom Page Set Up

Email group logo or picture with this form to onlinefundraisers@gertens.com

- Group Name: _____
- Contact Name: _____
- Phone Number: _____
- Email: _____

Information on your Fundraiser Website:

- Do you want to include Plant Cards in your fundraiser? YES ____ NO ____
All plant items are automatically included on your page. Contact us if you want to limit your list.
- What are you fundraising for/proceeds going to: _____

- **Will your seller's name be required?** This is for you to track which seller gets credit for the sale/who needs to hand out the product.
____ Yes - I will send a list of names (Excel or Word format) Recommended option! Contact us for details.
____ Yes - Customers will enter names manually.
____ No - seller's name box will not appear on my website.
- How/when will you distribute to your customers? Check one.
____ Sellers distribute
____ Customers pick up at your location.
Pickup date/time: _____ Your location: _____

Delivery Information:

- Scheduled delivery date/time: _____
- Delivery contact person: _____
- Delivery contact phone number (cell number preferred): _____
- Delivery address: _____
(must include zip code)
City: _____ State: _____ Zip: _____

Delivery fee will be deducted from your profit check. **Delivery fees are listed on the price sheet for the season.**

*Gertens trucks are not able to deliver to a residential alley due to space constraints.

Profit Check Information:

*ST3 form is required for tax exemption. If not tax exempt, a W9 form will be required.

Check must be payable to the organization/entity listed on your tax form. Contact us with questions.

- Profit check **payable to:** _____
- Profit check be **mailed to:** _____
- Mailing address: _____ Attn: _____
City: _____ State: _____ Zip: _____